



DIGITAL LITERACY & COMPETENCE WORKSHOP

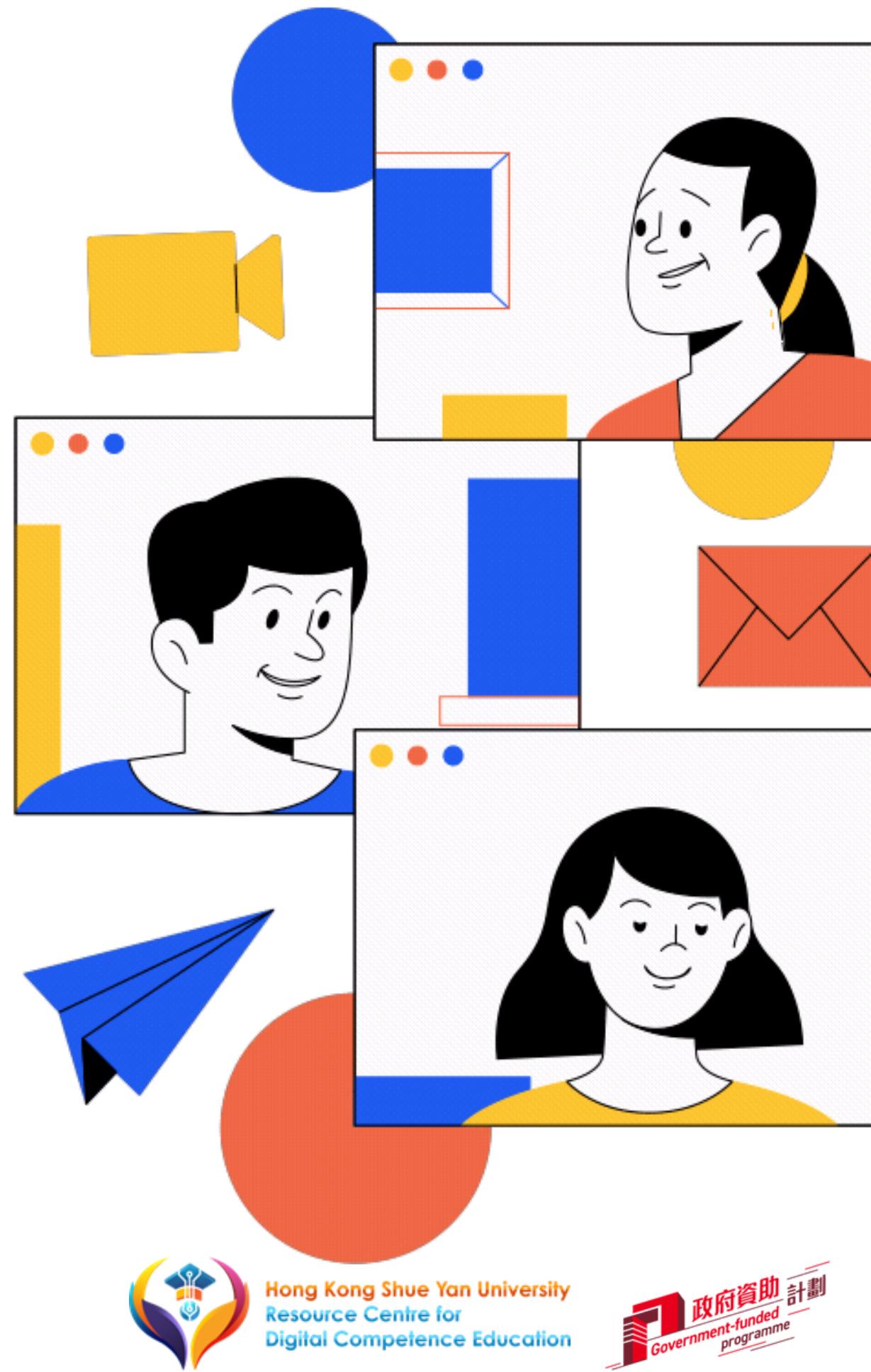
Power Your Team Work and Presentation Skills

Learning more about “digital competence” &
Using Canva for content creation and collaborative work

Ms Gloria Chaung
Ms Alice Lai

Resource Centre for
Digital Competence Education

1 – 2 p.m., February 4, 2026
MB 210



Goals of today's workshop

- Getting to know the Digital Competence Education Platform & eLearning modules
- Completing the Foundational Level Test and get the Certificate!

Canva

- A mini-workshop to explore Canva (how to use it to create visual projects and how it can support collaborative works)

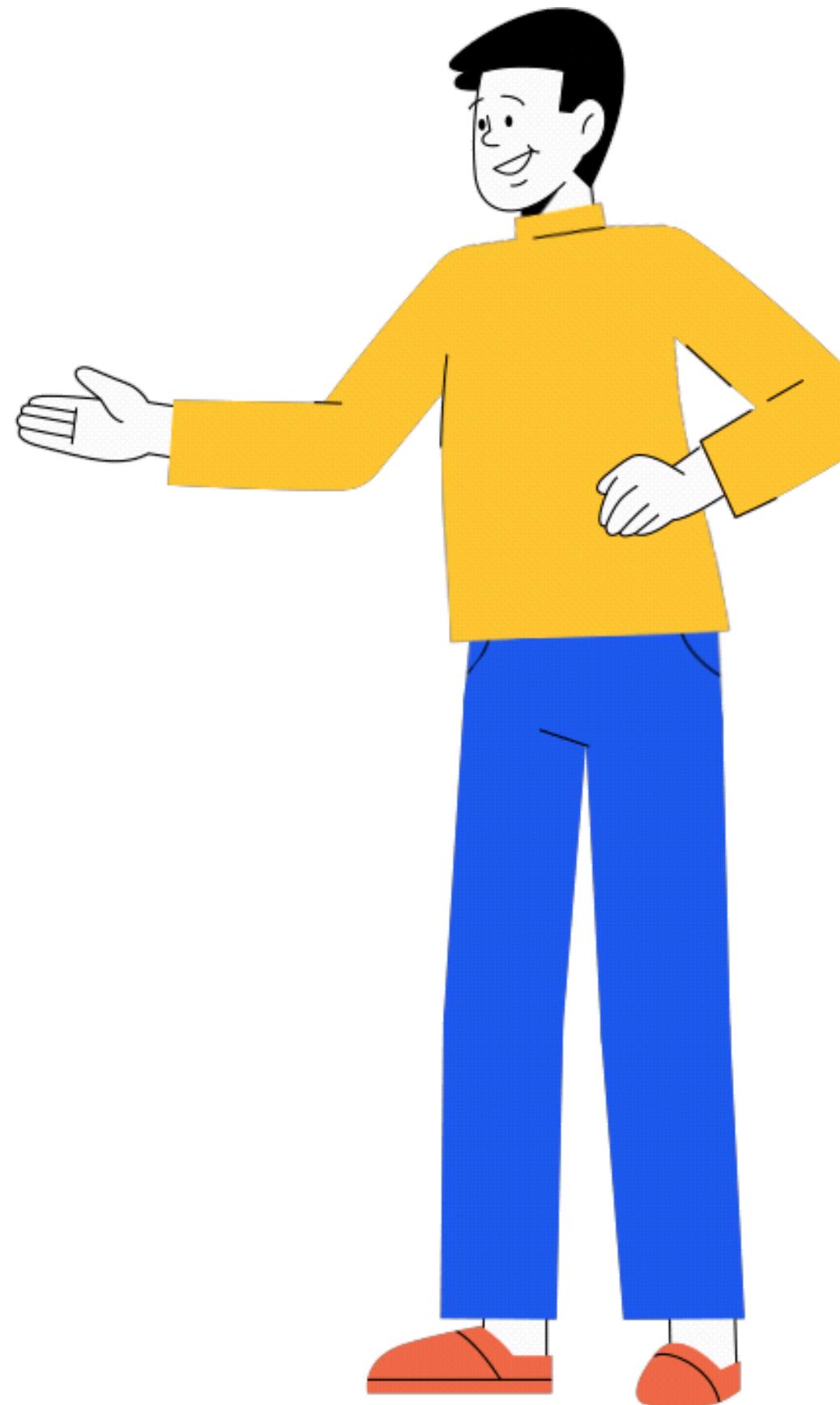


What is “Digital Competence”?

- Some discussion on content creation and collaboration with digital tools



**Let's play a
warm-up game~**

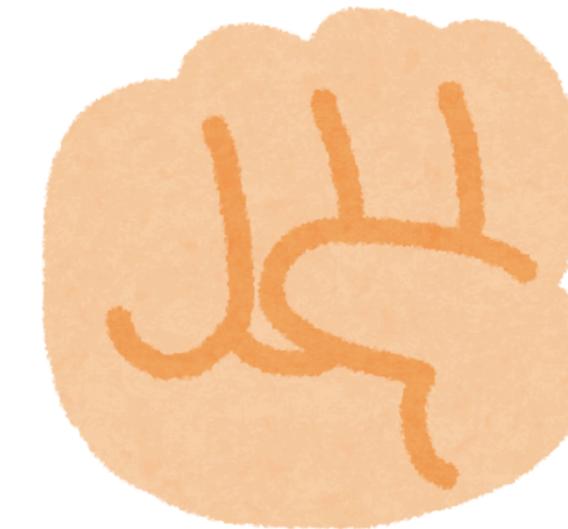


Which do you prefer?

Eating in the canteen

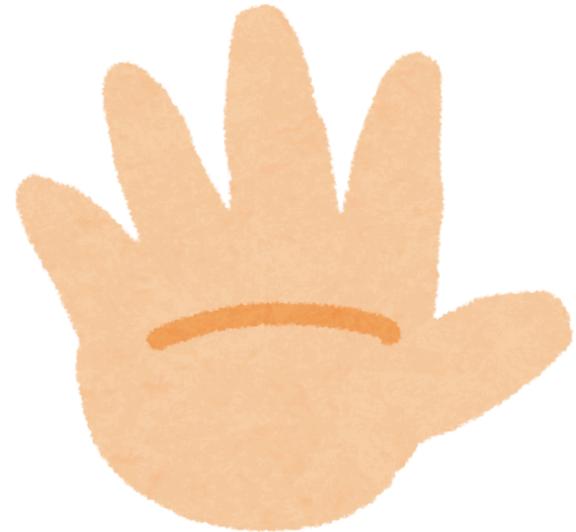


**Takeaway or
cooking by myself**

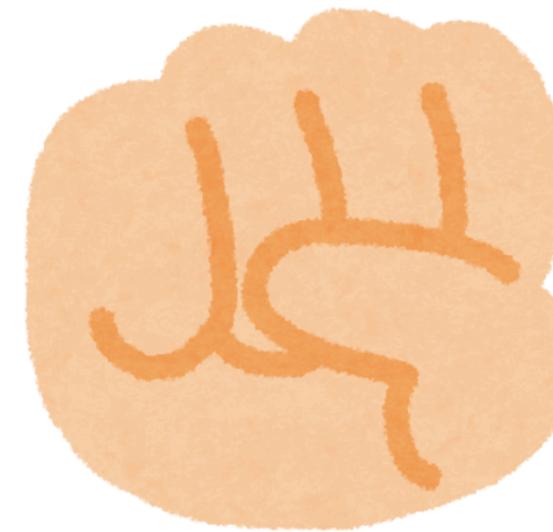


Pick the more cursed digital life event:

**You accidentally go live on
Instagram while picking
your nose for 15 minutes**



**Your boss adds you on
WhatsApp and your profile
picture is a dark cat meme**

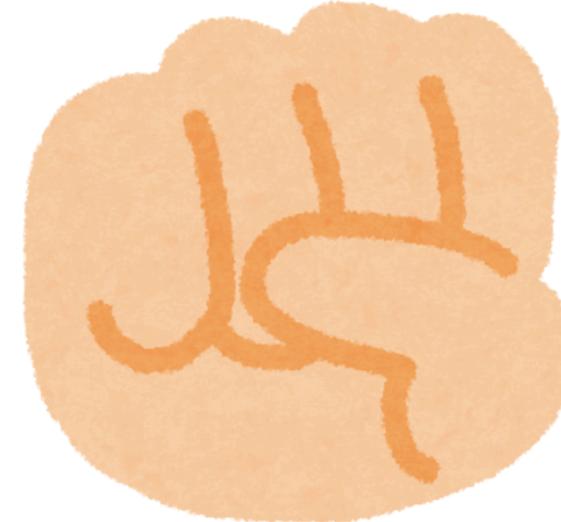


Which do you use more often when studying?

Computer or laptop



Mobile phone or tablet

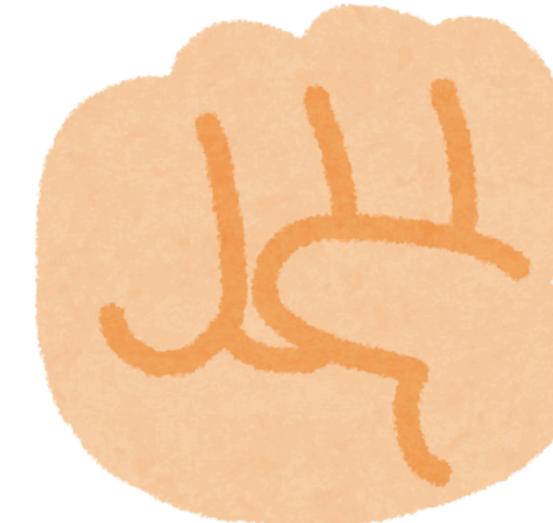


**How do you usually keep track of
group project tasks and files with classmates?**

**Use WhatsApp / WeChat
messages to share files**

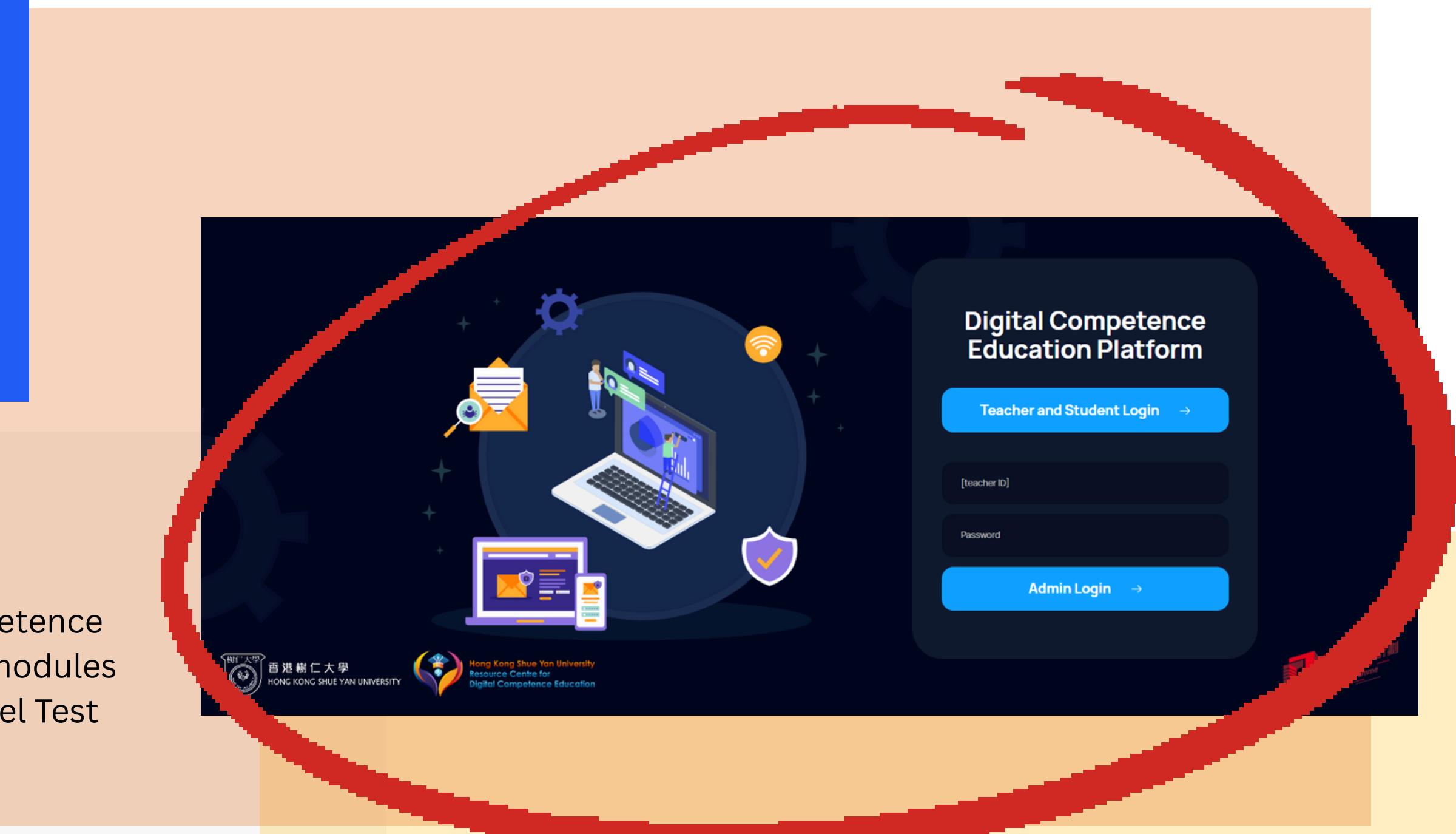


**Use shared Google Drive folders
or other cloud drives**



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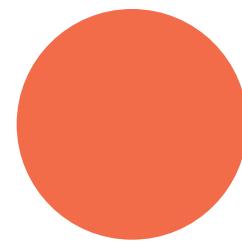


Canva

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What is “Digital Competence”?

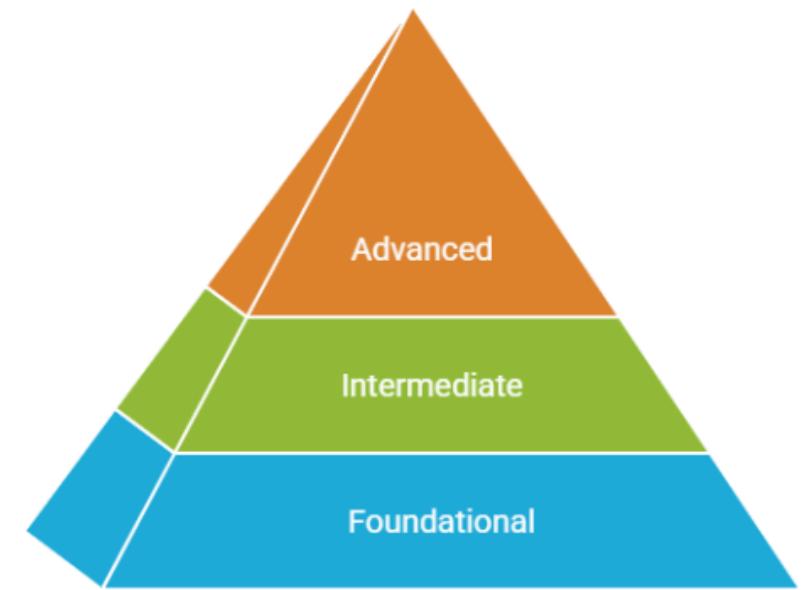
- Some discussion on content creation and collaboration with digital tools



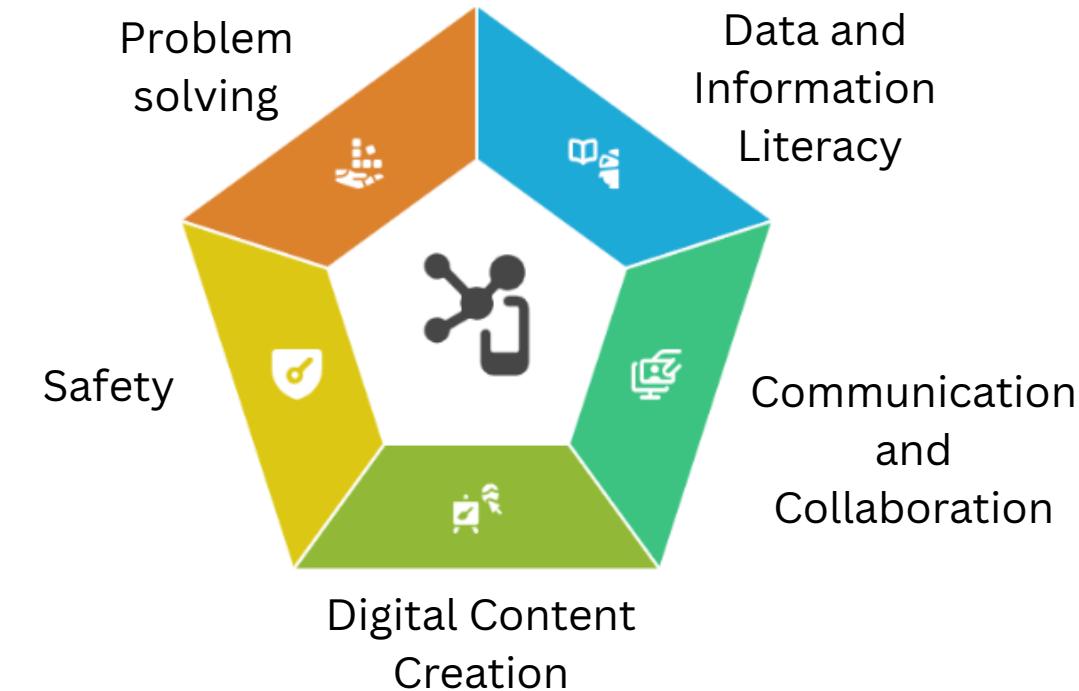
Digital Literacy and Competence Online Course

Free self-paced eLearning modules for enhancing students' digital competence

Skill Development Levels



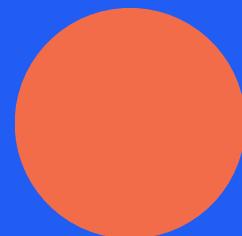
5 Digital Competence Domains



香港樹仁大學
HONG KONG SHUE YAN UNIVERSITY

Hong Kong Shue Yan University
Resource Centre for
Digital Competence Education

政府資助計劃
Government-funded programme



Let's try the
Foundational Level Test together!

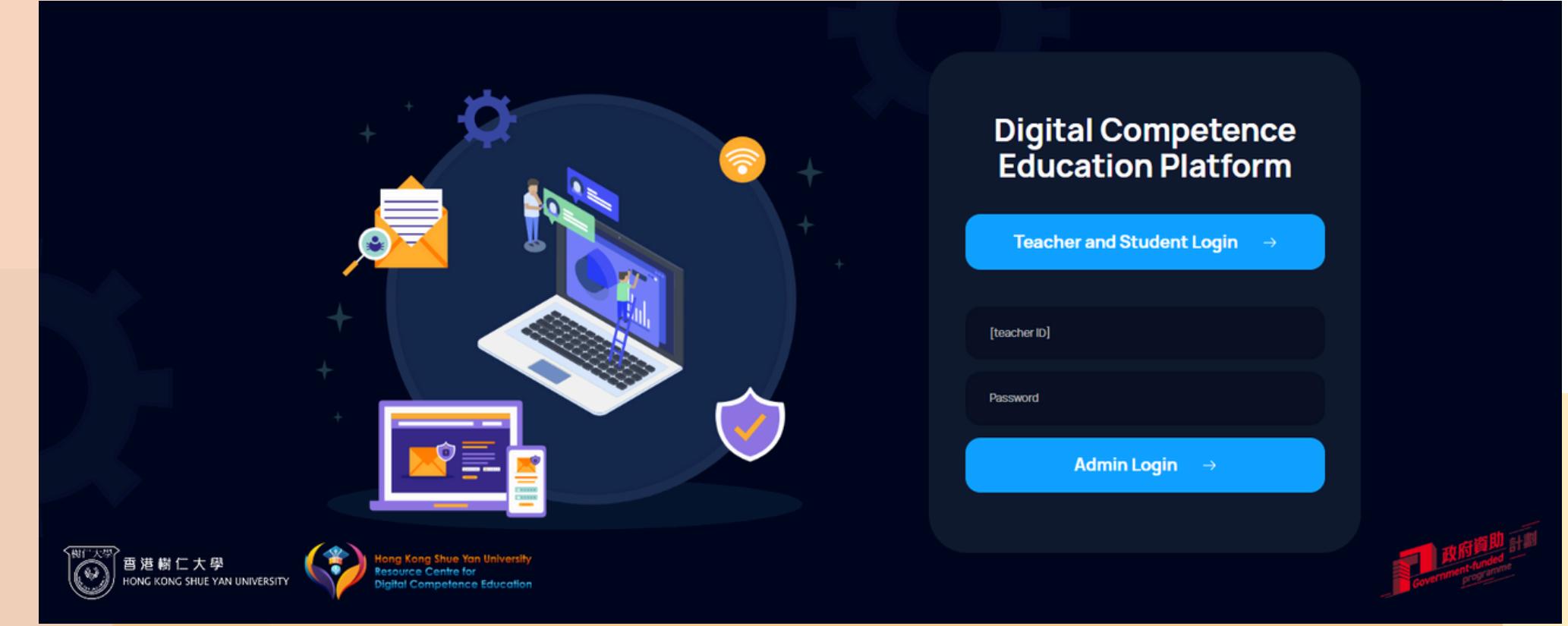


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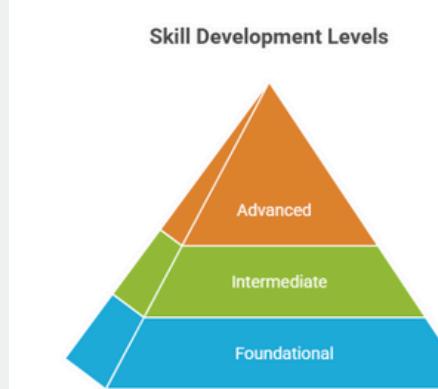
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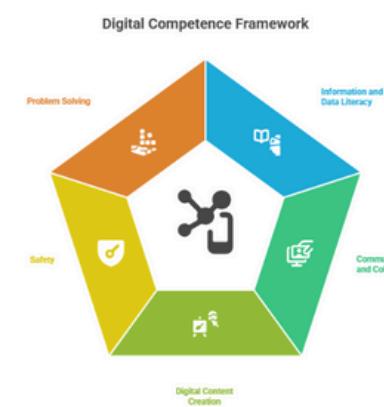
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Gloria's creation



Infographic - Napkin AI + Canva



Wedding invitation card for my friend ---

Personal creation

Canva + Mostly from a meme generator...

She DID made a real one with Canva herself



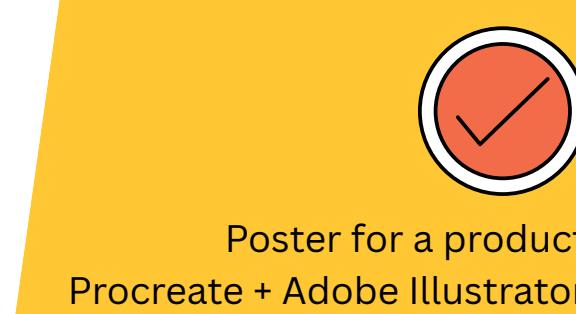
Alice's creation



Poster for an event - Canva



Poster for an event - Canva



Poster for a product
Procreate + Adobe Illustrator





Let's do a quick walkthrough of Canva!

Design templates,
elements,
photo/video editing,
collaborative functions,
Apps,
AI features...

Exercise time! (15 mins)

2 in a group, collaborate using separate Canva accounts to create one shared poster introducing a food you both enjoy.

Start with 1 poster template, include at least 3 different elements, and use 1 Canva app.

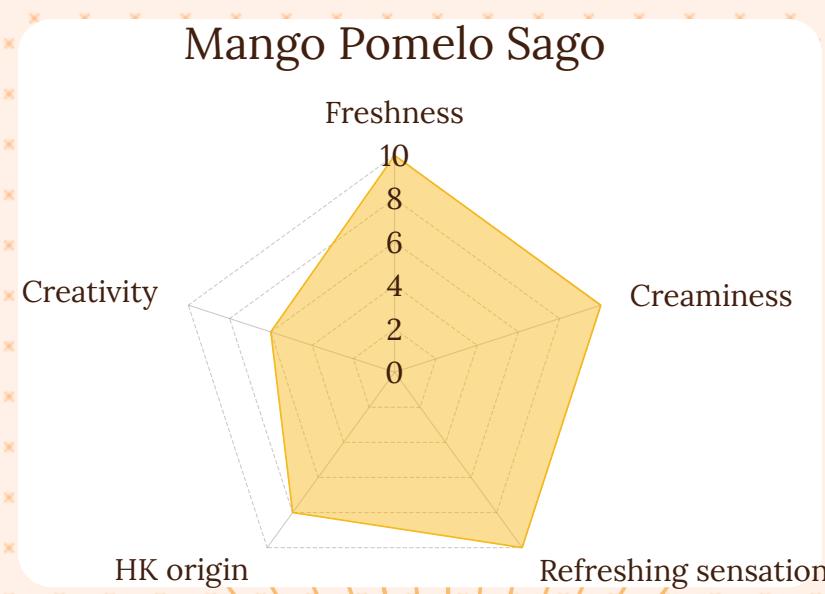
CLASSICAL HONG KONG STYLE DESSERT



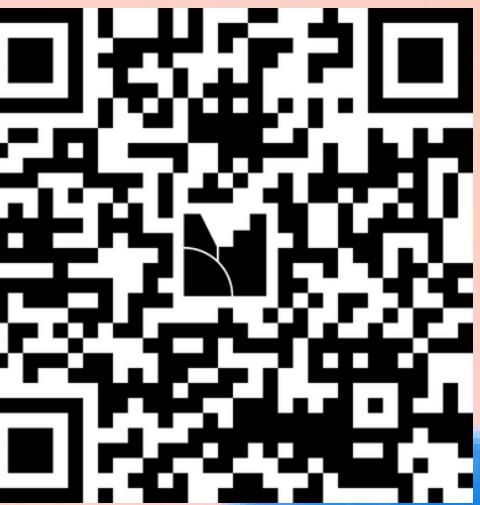
楊枝甘露
Yángzhī gānlù

the refreshing "holy water" Guanyin

MANGO
POMELO
SAGO



When using digital collaboration tools, I encountered these difficulties:



Resource Page

- Digital Competence Education Platform (DCEP)
- YouTube Channel of Resource Centre for Digital Competence Education
(where you can view all lesson videos)
- Canva: Visual content creation tool

- Google Drive: Document collaboration tool

- WPS: Free All-in-One Office Suite with PDF Editor
(can be used in Hong Kong and Mainland China)



Thank you!

Спасибо, شكريه, ଧନ୍ୟବାଦ

Contact us at rcdce@hksyu.edu